STATE OF MINNESOTA DEPARTMENT OF EDUCATION

LICENSE

ISSUED TO: RICHARD PAUL CLEM

RECORD OF ISSUANCE
MINNESOTA LICENSE

DATE OF ISSUANCE: 08/23/17

TO: RICHARD PAUL CLEM

FILE FOLDER NUMBER: 371436

Inquiries should include the Name, License Type and File Folder Number of the licensee as listed on this license, and should be directed to the Educator Licensing Section, 1500 Highway 36 W. Roseville, MN 55113-4266, or call (651)582-8691

FILE FOLDER NUMBER: 371436

Function Number	STUDENT LEVEL	SCOPE	FUNCTION CODE	FUNCTION DESCRIPTION	EXPIRATION DATE June 30
01	PRE K-ADUL	SHORT CALL SUB	990000	SHORT CALL SUBSTITUTE	2019

SERIAL NUMBER:

FUNCTION NUMBER	Renewal Conditions / Limitations / Comments
01	To renew for another two-year short-call substitute license, submit a complete limited license application signed by the designated administrator of the employing school district or charter school. This license is limited for employment in the district that verified hardship on the licensure application. . NOTE: This license is valid for substitute teaching on a day-to-day basis not to exceed 15 consecutive school days replacing the same teacher. To substitute for the same teacher for more than 15 consecutive school days, the substitute teacher must hold a full-time license valid for that assignment. . A limited license renewal application may be submitted any time after July 1 in the year of expiration. This license may include summer school substitute teaching, including the summer of the year of expiration. .

NOTE: IT IS THE LICENSEE'S RESPONSIBILITY TO EXAMINE THE LICENSE FOR ACCURACY. PLEASE CONTACT EDUCATOR LICENSING WITHIN 30 DAYS OF THE ISSUE DATE IF YOU BELIEVE THIS LICENSE CONTAINS ANY ERRORS OR OMISSIONS.